



# Vancouver Aboriginal Health Society

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## LICENSED DENTIST (FULL TIME) – JOB POSTING

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Vancouver Aboriginal Health Society is a not-for-profit organization and registered charity located in the Downtown Eastside of Vancouver. We have provided a variety of health and social services since 1991 with a mission to improve and promote the physical, mental, emotional, and spiritual health of individuals, with a focus on the urban Indigenous community of Greater Vancouver.

We are currently seeking a full time Licensed Dentist to join the VAHS Dental Clinic team.

### **FUNCTION**

The Licensed Dentist provides clinical and administrative assistance with a team that delivers primary dental care to the patients of the VAHS Dental Clinic. This position provides assistance to professional dental staff and performs Dentist duties needed to keep up well-rounded department operations.

### **REPORTING RELATIONSHIP**

This position is responsible to and reports directly to the Dental Clinic Manager.

### **DUTIES AND RESPONSIBILITIES**

#### **DENTIST DUTIES**

- Support and guide the clinic personnel to proper clean, disinfect and sterilize and maintain dental instruments and equipments.
- Ensure completeness and accuracy of dental and medical health records as directed by Dental Manager.
- Ensure practice standards are being met with respect to infection control.
- Expose/process/display dental radiographs.
- Support, guide and monitor dental supplies in the office.
- Patient education on oral health.
- Perform probing, prophylaxis, fluoride and any other Hygiene treatment as required.
- Preparation of dental materials as necessary.
- Support and guide the clinical personnel during the preparation of treatment/clinical area.
- Support and assists Dental Manager with all aspects of dentistry performed in the clinic.

#### ADMINISTRATIVE DUTIES

- Triage of patients once they are seated on the dental chairs.
- Gather any additional information needed from patients as directed by Front Desk personnel
- Manage patient inquiries and concerns.
- Support and facilitate any aspect needed to organize student clinics with local dental schools.
- Support, train and schedule volunteers to meet clinic needs (chair side, Dental assistants, Hygienist or Dentists).

#### PERSONAL EXPECTATIONS

- Attention to detail.
- Fluency in English (verbal and written).
- Additional languages are an asset.
- Excellent communication and people skills.
- Good computer skills are a must.
- Proven experience as a Dentist is an asset.
- Well-organized and reliable.

#### QUALIFICATIONS

- Valid certification as a Licensed Dentist. New graduates are welcome.
- Additional certification or training is an asset.

**We encourage all qualified people to apply. Pursuant to section 41 of the Human Rights Code, Indigenous applicants are preferred for this position.**

**Job Title:** Licensed Dentist  
**Location:** 455 East Hastings St. Vancouver, BC V6A 1P5  
**Status:** Full Time  
**Hours:** 9:00-5:00, Monday to Friday  
Days off: Saturday, Sunday, and statutory holidays

This position is included in the upcoming BCGEU Collective Agreement. The hours of work, days off, and work area may be subject to change, consistent with operational requirements and the provision of the Collective Agreement and applicable statutes.

**Please email your current resume with cover letter to:** [lex.vides@vahs.life](mailto:lex.vides@vahs.life)

ATTN: Lex Vides  
Email Subject Line: Dental Assistant Position Application

Documents must be attached in PDF format. Resumes without a cover letter will not be considered. Only short-listed applicants will be contacted for this posting.